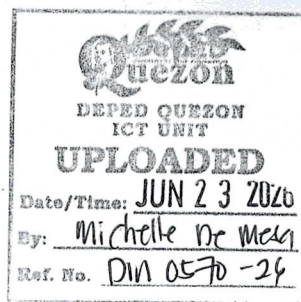




Republic of the Philippines  
**Department of Education**  
REGION IV-A - CALABARZON  
SCHOOLS DIVISION OF QUEZON PROVINCE



22 June 2026

**DIVISION MEMORANDUM**

No. 0570, s. 2026

**IMPLEMENTATION OF SCHOOL SAFETY MEASURES: BAG INSPECTIONS,  
PROHIBITION OF FIREARMS AND DEADLY WEAPONS**

**To:** Assistant Schools Division Superintendents  
Functional Division Chiefs  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Other Concerned

1. Pursuant to DepEd Order No. 40, s. 2012 titled "Child Protection Policy" and "DepEd Order No. 07, s. 2024" titled "Revised School-Based Management System Policy", RA 10591 also known as "Comprehensive Firearms and Ammunition Regulation Act" and Presidential Degree No. 9 as amended by RA 6 an act "Reducing the Penalty for illegal possession of bladed, pointed, or blunt weapons", this Office, announces the implementation of the school safety measure: Bag Inspection, Prohibition of Firearms and Deadly Weapons.
2. DILG Memorandum Circular 2025-072 also known as "Deployment of Barangay Tanod in Department of Educations Schools. All School Heads are advised to coordinate with Barangay Official to assist and facilitate the bag inspection of learners and personnel.
3. This memorandum is issued to establish and enforce clear safety protocols that protect the welfare, safety, and rights of every learner and personnel within the school premises. It aims to prevent the entry of items that may cause harm, injury, or threat to life and property.
4. Consistent with the mandate to protect learners, DepEd personnel from all forms of violence and harm, the possession of firearms, deadly weapons, and other dangerous items inside school premises is strictly prohibited. Such possession creates an unsafe environment.



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## GUIDELINES FOR CONDUCTING BAG INSPECTION

### A. General Principles

Bag inspection is a preventive measure and shall be conducted regularly, randomly, or as the need arises, without discrimination based on gender, religion, or social status.

The inspection shall be done in a manner that respects the dignity, privacy, and rights of every learner and personnel, and shall not cause unnecessary embarrassment or distress.

All personnel involved in the inspection must be oriented on DepEd child protection policies, individual rights and proper conduct of search procedures.

### B. Authorized Personnel

Only designated school personnel (e.g., School DRRM Coordinator, Guidance Counselor, Security Personnel, or authorized teachers) and identified barangay police as stated under the DILG Circular shall conduct the inspection.

Whenever possible, inspections involving learners shall be performed by personnel of the same gender, and in the presence of a witness (another teacher or staff member).

### C. Scope of Inspection

The inspection covers bags, backpacks, handbags, lunch boxes, and other items brought into the school premises.

Prohibited items include, but are not limited to: firearms, ammunition, bladed weapons, explosives, dangerous chemicals (Acid Solutions, Flameable liquid), and any object that can be used to inflict harm or injury.

Possession of any of these items is strictly forbidden and will be subject to disciplinary or legal action, in accordance with existing policies and laws.

### D. Procedure

1. Inform the individual in a polite and clear manner that a routine bag inspection will be conducted.
2. Request the individual to open their bag and present the contents for visual inspection. Avoid unnecessary touching or handling of personal items unless necessary.
3. If a prohibited item is found:
  - Confiscate the item immediately and document the details (date, time, item description, name of person involved).



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- For learners: Inform the School Head, Guidance Counselor, and Child Protection Focal Person. Notify parents or guardians immediately. Refer the case to the proper committee for appropriate action as per DepEd Order No. 40, s. 2012.

- For personnel: Refer the matter to the School Head and Division Office for administrative action in accordance with Civil Service laws and regulations.

4. Prepare an incident report and submit it to the Division Office – SGOD-DRRM within three (3) days from the occurrence.

**E. Rights and Protection**

- No learner or personnel shall be subjected to physical search, strip search, or any form of degrading inspection.

- Any complaint regarding the conduct of inspection shall be filed with the School Child Protection Committee or the Division Child Protection Unit for proper resolution.

4. Conduct of orientation for teachers, personnel, learners, parents, and barangay official strongly advised and strictly implementation of the guidelines herein to ensure a safe and secure learning environment for all.

5. Immediate and widest dissemination of this Memorandum is earnestly desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

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